

FUNDRAISING POLICY

Fundraisers are an important part of active church life. They provide opportunities for congregants to build relationships and to strengthen their commitment to the church. They also provide funds for the church as well as for approved charitable causes.

PURPOSE

The purpose of this policy is to establish guidelines for approval of church fundraisers for any purpose, by any means, and at any location to ensure that our fundraising activities:

- are consistent with the Mission and Vision of UUDeland,
- are consistent with the Purposes and Principles of the Unitarian Universalist Association (UUA),
- are consistent with our not-for-profit status,
- focus our resources on the church's highest priorities and the approved church budget, and
- avoid overburdening the congregation with requests for money.

AUTHORITY FOR APPROVING FUNDRAISING

All church-wide fundraising activities must be reviewed and approved by the Board of Directors in consultation with the Buildings & Grounds (B&G) Team.

GUIDELINES

1. Any person/group requesting to raise funds at church or through the church must have a church group as a sponsor for their fundraiser. A "church group" is a committee, team, club, group, task force, class, or other internal group of UUDeland.
2. Children/youth who are part of the congregation who are selling items for scouts, school, or any other non-church activity do not need a sponsoring team or committee.
3. Political fundraisers for individual candidates or parties are not permitted.
4. Activities that request contributions intended only to cover the expenses associated with that event (e.g., food, supplies, honorarium for a speaker, equipment rental) are not considered fundraising events.
5. If contributions are being split (part for expenses and part for the church or for an outside group), the fundraiser needs sponsorship.

FUNDRAISING PROCEDURES

1. Make your proposal to the team/committee you wish to sponsor your event.
2. If approved by the team/committee, the chair will present the fundraising event to the B&G Team.
3. The B&G Team will approve or deny the request and forward to the Board for final approval.
4. If approved and space is needed, the chair will contact the Building Chair/Secretary to schedule space.
If fundraising during Sunday Coffee Hour:
 - a. Please use the whiteboard to indicate your name and what you are selling/fundraising for instead of disrupting Coffee Hour to get everyone's attention and announce what you are selling.
 - b. Set up at one of the available tables.
 - c. Please do not walk around soliciting.

Annual fundraisers, such as the Auction and the Pledge Drive, are exempt from this policy. This policy does not apply to affiliated organizations of UUDeland.